ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	ame of Assessing Officer Laura Macdonald						
Name	of Orga	nisation	Atomeag Piseag				
Conta	Contact Person in Organisation Louise Glen-Lee						
applic	Have you contacted/visited the organisation to assess this application? Contacted ⊠ Visited □						
				ve contacted to disc	cuss the application		
eg Art	s & Cult	ture, Social Work, S	sports etc.				
Name	<u>:</u>		Des	signation:			
Third	Sector			Events and Festiva	ls 🗌		
		ested from A & B C	ouncil?	£2,100			
		rded last year?		n/a			
c) Tot	tal Proje	ct cost?		\$4,200			
d) Ho	w much	coming from own	resources?	£2,100			
		coming from other	agencies?	n/a			
f) Gra	ant Rec	ommendation		No award			
Reaso				hoir, a concert tour to ru	ıral areas (inc. ferry		
for gra	ant:	travel) and costs towa	ards a CD recording	g.			
Please	e tick wh	nich of the following	g is being addre	essed:			
a)	Address	sing Social Inclusion					
b)	Alleviati	on of rural isolation					
c)	Commu	nity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ment of health and we	ellbeing				
g)	Positive	impact on the local er	vironment				
Have	you rece	eived an end of proj	ject report for th	ne previous grant aw	ard? Yes 🗌 No		
If No,	please g	give a reason not app	olicable				
Do you concur with the organisation in their assessment of need? Please supply a very brief summary							
In the	year that	t Oban hosts the Rov	yal National Mod	, supporting a Gaelic o	choir to tour across		
the area provides links to the wider community. However the group has been unable to submit							
all supporting paperwork and no award is recommended at this time.							
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
n/a							

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes		No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
		·			
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No	
e)	How many people overall will benefit from this grant?	30+			
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes		No	\boxtimes
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	n/a			
b)	Clear recruitment policies	Yes		No	\square
c)	On-going training and support for volunteers	Yes	Ħ	No	X
d)	A code of conduct for staff and volunteers	Yes	Ħ	No	
e)	A Code of Good Practice	Yes	Ħ	No	
f)	An Equal Opportunities Policy	Yes	X	No	
g)	A Policy for Managing Confidential Information	Yes	Ī	No	$\overline{\square}$
h)	Grievance Procedure for staff and volunteers	Yes	一	No	
i)	A Disciplinary Procedure for staff and volunteers	Yes	Ħ	No	$\overline{\square}$
	nments:				<u></u>

Signed: Laura Macdonald Date: 12/07/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald						
Name	of Orga	nisation	Craignure Village Hall				
Conta	act Perso	on in Organisation	Sian Scott				
applic	cation?	tacted/visited the o			Contacted ⊠ Visited □		
				ave contacted to disc	cuss the application		
eg Ar	ts & Cul	ture, Social Work, S	Sports etc.				
Name: Designation:							
	l Sector	\boxtimes		Events and Festiva	als 🗌		
		ested from A & B C	council?	£2,723			
_		rded last year?		n/a			
_		ect cost?		£5,447.09			
		coming from own		£2,724.09			
		coming from other	r agencies?	n/a			
,		ommendation		No award recomme			
Reaso	_	Running costs to allo	w group to divert	funding to spend in capi	tal repairs.		
for gr	ant:						
Pleas	e tick wl	nich of the following	g is being addr	essed:			
a)	Address	sing Social Inclusion					
b)	Alleviati	on of rural isolation					
c)	Commu	nity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ement of health and we	ellbeing				
g)	Positive	impact on the local er	nvironment				
Have	you rec	eived an end of pro	ject report for t	he previous grant av	vard? Yes ⊠ No⊡		
If No,	please (give a reason					
_	ou concu summar	_	tion in their as	sessment of need? I	Please supply a very		
Capita	l costs are	e ineligible under the T	hird Sector Grant	s scheme and a grant for	revenue to allow a		
group to divert its usual revenue funding to pay for capital, amounts to the grants paying for the capital							
repair. No award is recommended.							
If the organisation has received funding over the previous 2 years please justify reason							
for re-awarding a grant?							
Group	Group received funding in 2013/14 towards running costs but not in 2014/15.						

b) Fully constituted c) Has submitted a bank statement for all bank/savings accounts d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity 3 General Criteria a) Is the activity non-political? b) Is the project consistent with Council objectives? C) Does the project have open membership? Yes No d) Have sponsorship agreements been checked? Flow many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No Have you confidence in their ability to deliver a service? Yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies C) On-going training and support for volunteers Yes No A Code of Good Practice A Code of Good Practice Yes No A Policy for Managing Confidential Information Yes No A Policy for Managing Confidential Information Yes No A Disciplinary Procedure for staff and volunteers Yes No A Disciplinary Procedure for staff and volunteers Yes No Comments:	a)	Has passed financial check	Yes		No	П
c) Has submitted a bank statement for all bank/savings accounts d) Has submitted audited/signed accounts (or signed financial projections if a new group). e) Within 50% of the costs for the project/activity Yes ⋈ No □ 3 General Criteria a) Is the activity non-political? Yes ⋈ No □ b) Is the project consistent with Council objectives? Yes ⋈ No □ c) Does the project have open membership? Yes ⋈ No □ d) Have sponsorship agreements been checked? Yes ⋈ No □ e) How many people overall will benefit from this grant? f) Is the organisation well established? Yes ⋈ No □ g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes ⋈ No □ f) Have you confidence in their ability to deliver a service? Yes ⋈ No □ 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No □ c) On-going training and support for volunteers Yes No □ d) A code of conduct for staff and volunteers Yes No □ d) A Code of Good Practice Yes No □ g) A Policy for Managing Confidential Information Yes No □ f) A Disciplinary Procedure for staff and volunteers Yes No □ h) Grievance Procedure for staff and volunteers Yes No □ i) A Disciplinary Procedure for staff and volunteers Yes No □		<u> </u>		X		
projections if a new group). e) Within 50% of the costs for the project/activity 3		Has submitted a bank statement for all bank/savings				
e) Within 50% of the costs for the project/activity Yes No	d)		Yes		No	
a) Is the activity non-political? b) Is the project consistent with Council objectives? C) Does the project have open membership? C) Does the project have open membership? C) Does the project have open membership? C) Have sponsorship agreements been checked? C) How many people overall will benefit from this grant? C) Is the organisation well established? C) Have you identified any training needs for the organisations committee or volunteers? C) Does the organisation have volunteer training in place? C) Have you confidence in their ability to deliver a service? C) Have you confidence in their ability to deliver a service? C) Have you confidence in their ability to deliver a service? C) Have you confidence in their ability to deliver a service? C) If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? C) Clear recruitment policies C) On-going training and support for volunteers C) On-going training and support for volunteers C) On-going training and support for volunteers C) A Code of Conduct for staff and volunteers C) A Code of Good Practice C) A Code of Good Practice C) A Policy for Managing Confidential Information C) A Policy for Managing Confidential Information C) A Disciplinary Procedure for staff and volunteers C) A	e)		Yes	\boxtimes	No	
b) Is the project consistent with Council objectives? c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers Yes No In	3	General Criteria				
c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No No Have you confidence in their ability to deliver a service? Yes No No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No Congoing training and support for volunteers Yes No Congoing training Section Social Mork? e) A Code of Good Practice Yes No Congoing training Confidential Information Yes No Congoing A Policy for Managing Confidential Information Yes No Congoing Procedure for staff and volunteers Yes No Congoing Procedure Ye	a)	Is the activity non-political?	Yes	\boxtimes	No	
c) Does the project have open membership? d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No No i) Have you confidence in their ability to deliver a service? Yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No ii	b)	Is the project consistent with Council objectives?	Yes		No	
d) Have sponsorship agreements been checked? e) How many people overall will benefit from this grant? f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No Have you confidence in their ability to deliver a service? Yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No Congoing training and support for volunteers Yes No Congoing training Section Social Work? b) A code of Good Practice Yes No Congoing training and Support for volunteers Yes No Congoing A Policy for Managing Confidential Information Yes No Congoing Section Social Morters Yes No Congoing Section Social Morters Yes No Congoing A Policy for Managing Confidential Information Yes No Congoing Section Social Morters Yes No Congoing Section Social Morters Yes No Congoing A Policy for Managing Confidential Information Yes No Congoing Section Social Morters Yes No Congoing Section Social Morters Yes No Congoing A Policy for Managing Confidential Information Yes No Congoing Section Secti	c)		Yes		No	
e) How many people overall will benefit from this grant? f) Is the organisation well established? Yes No Mo May training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No Mo May the procedures No May the policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No Mo May the policy of Con-going training and support for volunteers Yes No Mo May the policy of A code of Good Practice Yes No Mo May the policy of A Policy for Managing Confidential Information Yes No Mo May the procedure for staff and volunteers Yes No Mo May the policy of Managing Confidential Information Yes No Mo May the policy of Managing Confidential Information Yes No Mo May the policy of Managing Confidential Information Yes No May the policy Yes No Mo May the policy Yes No May the pol	d)		Yes	$\overline{\boxtimes}$	No	
f) Is the organisation well established? g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No Have you confidence in their ability to deliver a service? Yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No Con-going training and support for volunteers Yes No Con-going training and support for volunteers Yes No Conform A Code of Good Practice Yes No Conform A Policy for Managing Confidential Information Yes No Conformation Yes No Confo	e)					
g) Have you identified any training needs for the organisations committee or volunteers? h) Does the organisation have volunteer training in place? Yes No Have you confidence in their ability to deliver a service? Yes No Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No CON-going training and support for volunteers Yes No CON-going training tr	f)	<u> </u>	Yes	\boxtimes	No	
i) Have you confidence in their ability to deliver a service? 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No Grievance Procedure for staff and volunteers Yes No		Have you identified any training needs for the organisations	Yes		No	
i) Have you confidence in their ability to deliver a service? 4 Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No On-going training and support for volunteers Yes No A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers Yes No On-going training and support for volunteers No On-going training and support for volunteers Yes No On-going training and support for volunteers No On-going training and support for volunteers Yes No On-going training and support for volunteers No On-	h)	Does the organisation have volunteer training in place?	Yes		No	\boxtimes
If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you a) refer to Children and Families Section, Social Work? b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No No	i)	Have you confidence in their ability to deliver a service?	Yes		No	
Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? b) Clear recruitment policies Yes No c) On-going training and support for volunteers Yes No d) A code of conduct for staff and volunteers Yes No e) A Code of Good Practice Yes No f) An Equal Opportunities Policy Yes No g) A Policy for Managing Confidential Information Yes No h) Grievance Procedure for staff and volunteers Yes No i) A Disciplinary Procedure for staff and volunteers Yes No	4	Policy and Procedures				
b) Clear recruitment policies c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No No I						
c) On-going training and support for volunteers d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No No	a)	refer to Children and Families Section, Social Work?				
d) A code of conduct for staff and volunteers e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No No No	b)	Clear recruitment policies	Yes		No	
e) A Code of Good Practice f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No	c)		Yes		No	
f) An Equal Opportunities Policy g) A Policy for Managing Confidential Information h) Grievance Procedure for staff and volunteers i) A Disciplinary Procedure for staff and volunteers Yes No	d)	A code of conduct for staff and volunteers	Yes		No	
g) A Policy for Managing Confidential Information Yes No h) Grievance Procedure for staff and volunteers Yes No i) A Disciplinary Procedure for staff and volunteers	e)	A Code of Good Practice	Yes		No	
h) Grievance Procedure for staff and volunteers Yes No i) A Disciplinary Procedure for staff and volunteers Yes No	f)	An Equal Opportunities Policy	Yes		No	
h) Grievance Procedure for staff and volunteers Yes No Disciplinary Procedure for staff and volunteers Yes No Disciplinary Procedure for staff and volunteers	g)		Yes		No	
		Grievance Procedure for staff and volunteers	Yes		No	
Comments :	i)	A Disciplinary Procedure for staff and volunteers	Yes		No	
	Con	nments :				

Signed: Laura Macdonald Date: 10/07/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald					
Name of Organisation Crossroads North Argyll						
		on in Organisation	Bette Hunter			
Have you contacted/visited the organisation to assess this application? Contacted Visited □						
		signation of Counc ture, Social Work, S		ave contacted to c	liscuss the application	
Name):			Designation:		
	l Sector	usefed from A 9 D C		Events and Fest	tivals	
		uested from A & B C rded last year?	ouncii?	£4,000 n/a		
		ect cost?		£8,000		
		n coming from own	resources?	£3,500		
e) Ho	w much	coming from other	agencies?	£500		
f) Gr	ant Rec	ommendation		£1,860		
Reaso for gr	_	Running costs for Fiti	ness and Laughte	r group		
Pleas	e tick w	hich of the following	g is being addr	essed:		
a)	Addres	sing Social Inclusion		V		
b)	Alleviat	ion of rural isolation				
c)		unity Capacity Building				
d)		ement of quality of life		visitors		
e)		e impact on local comm				
f)	-	ement of health and we		V		
g)		e impact on the local er				
			ject report for t	he previous grant	award? Yes □ No □	
		give a reason				
Do you concur with the organisation in their assessment of need? Please supply a very brief summary						
This activity supports physical activity for older people in the community to promote a healthy, active lifestyle.						
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						

a)	Has passed financial check	Yes	$\sqrt{}$	No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes		No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes		No	

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No	
b)	Is the project consistent with Council objectives?	Yes √	No	
c)	Does the project have open membership?	Yes √	No	
d)	Have sponsorship agreements been checked?	Yes 🗆	No	
e)	How many people overall will benefit from this grant?	10 - 14		
f)	Is the organisation well established?	Yes √	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes 🗆	No	V
h)	Does the organisation have volunteer training in place?	Yes √	No	
i)	Have you confidence in their ability to deliver a service?	Yes √	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you			
a)	refer to Children and Families Section, Social Work?	Yes √	No [
b)	Clear recruitment policies	Yes √	No [
c)	On-going training and support for volunteers	Yes √	No [
d)	A code of conduct for staff and volunteers	Yes √	No [
e)	A Code of Good Practice	Yes √	No [
f)	An Equal Opportunities Policy	Yes √	No [
g)	A Policy for Managing Confidential Information	Yes √	No	
h)	Grievance Procedure for staff and volunteers	Yes √	No [
i)	A Disciplinary Procedure for staff and volunteers	Yes √	No	
Cor	nments :	·		

Signed: Laura Macdonald Date: 21/02/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	ame of Assessing Officer Laura Macdonald							
Name	of Organisation	Friends of Oban Community Playpark						
Contact Person in Organisation Lyndsay Elliot								
applic	you contacted/visited the o ation?			Contacted ⊠ Visited □				
	and Designation of Counc		ve contacted to disc	uss the application				
eg Art	s & Culture, Social Work, S	Sports etc.						
Name	Name: Designation:							
Third	Sector X		Events and Festiva	ls 🗆				
	ant requested from A & B C	Council?	£1,350	<u> </u>				
	ant awarded last year?		n/a					
	al Project cost?		£3,160					
d) Ho	w much coming from own	resources?	£460					
e) Ho	w much coming from other	r agencies?	£1,350					
	ant Recommendation		£500					
Reaso for gra	5 - 1 - 7 - 1	k opening event.						
Please	e tick which of the followin	g is being addre	essed:					
a)	Addressing Social Inclusion							
b)	Alleviation of rural isolation							
c)	Community Capacity Building							
d)	Enhancement of quality of life	for residents and v	visitors					
e)	Positive impact on local comm	nunities						
f)	Improvement of health and we	ellbeing						
g)	Positive impact on the local er	nvironment						
Have	you received an end of pro	ject report for th	ne previous grant aw	ard? Yes ⊠ No□				
If No,	please give a reason	-						
	-							
Do you concur with the organisation in their assessment of need? Please supply a very brief summary								
This group have raised a significant amount of funding to install a new park in the area and Argyll and								
Bute Council has formed a formal partnership with them and has provided support which has benefitted								
the group. They are seeking funding towards an opening event								
If the organisation has received funding over the previous 2 years please justify reason								
for re-awarding a grant?								
n/a								

a)	Has passed financial check	Yes	\boxtimes	No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings accounts	Yes		No	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes		No	
e)	Within 50% of the costs for the project/activity	Yes		No	
Ado	ditionally, for Events and Festivals, have you checked the C)rgani:	satio	on has:	
g)	A viable business plan	Yes	\boxtimes	No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes	Ħ	No	
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes		No	
k)	Evidence of appropriate insurance coverage		_	if Atlanti	
l)	Compliance with all relevant legal and licensing requirements	Work and I	_	with Atlar sing	ntis
m)	Letters of support from other funders or local organisations	Yes	\boxtimes	No	
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
h)	Is the project consistent with Council objectives?	Yes	$\overline{\boxtimes}$	No	
b)				INU	
c)	Does the project have open membership?	Yes		No	
	· · ·		_=		
c)	Does the project have open membership?	Yes		No	
c) d)	Does the project have open membership? Have sponsorship agreements been checked?	Yes Yes		No No	
c) d) e)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant?	Yes Yes 1000		No No mated)	
c) d) e) f)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations	Yes Yes 1000 Yes		No No mated) No	
c) d) e) f) g)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place?	Yes Yes 1000 Yes Yes		No No mated) No No	
c) d) e) f) g)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers?	Yes Yes 1000 Yes Yes	(esti	No No mated) No No	
c) d) e) f) g) h)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of	Yes Yes 1000 Yes Yes	(esti	No No mated) No No	
c) d) e) f) g) h) i)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you	Yes Yes 1000 Yes Yes Yes	(esti	No No mated) No No No	
c) d) e) f) g) h) i) 4	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	Yes Yes 1000 Yes Yes Yes Yes Yes	(esti	No No mated) No No No No	
c) d) e) f) g) h) i) 4	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies	Yes Yes 1000 Yes Yes Yes Yes Yes Yes	(esti	No No mated) No No No No	
c) d) e) f) g) h) i) 4	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers	Yes 1000 Yes Yes Yes Yes Yes Yes Yes Yes	(esti	No No mated) No No No No No No No No	
c) d) e) e) f) g) h) i) 4	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers	Yes Yes 1000 Yes	(esti	No No mated) No	
c) d) e) f) g) h) i) 4 a) b) c) d) e)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice	Yes Yes 1000 Yes	(esti	No No mated) No	
c) d) e) f) g) h) i) 4 a) b) c) d) e) f)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of Good Practice An Equal Opportunities Policy	Yes Yes 1000 Yes	(esti	No No mated) No	
c) d) e) f) g) h) i) 4 a) b) c) d) e) f) g)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of conduct for staff and volunteers A Code of Good Practice An Equal Opportunities Policy A Policy for Managing Confidential Information	Yes	(esti	No No mated) No	
c) d) e) f) g) h) i) 4 a) b) c) d) e) f)	Does the project have open membership? Have sponsorship agreements been checked? How many people overall will benefit from this grant? Is the organisation well established? Have you identified any training needs for the organisations committee or volunteers? Does the organisation have volunteer training in place? Have you confidence in their ability to deliver a service? Policy and Procedures If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work? Clear recruitment policies On-going training and support for volunteers A code of Good Practice An Equal Opportunities Policy	Yes Yes 1000 Yes	(esti	No No mated) No	

Signed: Laura Macdonald Date: 12/07/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer			Laura Macdona	ld			
Name of Organisation				ling for the Disable	d		
Contact Person in Organisation			Sue Penny				
	you con	tacted/visited the o	organisation to a	assess this	Contacted □ Visited √		
		signation of Counc ture, Social Work, S		eve contacted to dis	cuss the application		
Name: Designation:							
Tla : a al	Caatan			Fronts and Footin			
	Sector	ested from A & B C	Council?	Events and Festiv £1,505			
		rded last year?	Journell :	n/a			
		ect cost?		£3,010			
d) Ho	w much	coming from own	resources?	£1,505			
		coming from other	r agencies?	n/a			
f) Gr	ant Rec	ommendation					
Reaso			•	ite and riding safety eq	uipment that will be		
for gr	ant:	available to all riders.					
Please	e tick w	hich of the following	g is being addre	essed:			
a)	Address	sing Social Inclusion		V			
b)	Alleviati	on of rural isolation		V			
c)		inity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	_	ement of health and we	<u> </u>				
g)	Positive	impact on the local er	nvironment				
Have	you rec	eived an end of pro	ject report for th	ne previous grant a	ward? n/a		
If No,	please (give a reason					
Do you concur with the organisation in their assessment of need? Please supply a very brief summary							
of the	commur g provid		o Oban, or not be	eing able to access th	ind prevent members his activity. The project costs minimal. A		
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
n/a							

a)	Has passed financial check	Yes √ No □
b)	Fully constituted	Yes √ No □
c)	Has submitted a bank statement for all bank/savings	Currently opening
	accounts	account – new group
d)	Has submitted audited/signed accounts (or signed financial	Yes √ No □
	projections if a new group).	
e)	Within 50% of the costs for the project/activity	Yes √ No □

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No □
b)	Is the project consistent with Council objectives?	Yes √ No □
c)	Does the project have open membership?	Yes √ No □
d)	Have sponsorship agreements been checked?	Yes √ No □
e)	How many people overall will benefit from this grant?	10 + 40
f)	Is the organisation well established?	New group but part of wider RDA
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes √ No □
h)	Does the organisation have volunteer training in place?	Yes √ No □
i)	Have you confidence in their ability to deliver a service?	Yes √ No □

4 Policy and Procedures

a)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	Yes 🗆	No 🗆
b)	Clear recruitment policies	Yes 🗆	No 🗆
c)	On-going training and support for volunteers	Yes 🗆	No 🗆
d)	A code of conduct for staff and volunteers	Yes 🗆	No 🗆
e)	A Code of Good Practice	Yes 🗆	No 🗆
f)	An Equal Opportunities Policy	Yes 🗆	No 🗆
g)	A Policy for Managing Confidential Information Grievance Procedure for staff and volunteers		No 🗆
h)	A Disciplinary Procedure for staff and volunteers	Yes 🗆	No 🗆
i)	7. Biodipilitary 1. roccours for start and volunteers	Yes 🗆	No 🗆
Cor	nments:		

Signed: Laura Macdonald Date: 02/06/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald					
Name	of Orga	nisation	MacDougall of Dunollie Preservation Trust			
Conta	Contact Person in Organisation Jane Isaacson					
Have you contacted/visited the organisation to assess this application? Contacted ⊠ Visited □						
				ive contacted to disc	cuss the application	
eg Art	s & Culi	ture, Social Work, S	Sports etc.			
Name	<u>:</u>		Des	signation:		
	Sector			Events and Festiva	ıls 🗌	
		ested from A & B C	council?	£1,415		
		rded last year?		n/a		
c) Tot	tal Proje	ect cost?		£2,831		
d) Ho	w much	coming from own	resources?	£451		
		coming from other	agencies?	£965		
f) Gra	ant Rec	ommendation		£800		
Reaso			-	costs to run Dunollie Li	- ·	
for gra	ant:		, ,	oups and activities, educ	cational visits for school	
Disco	a tiale wel	and nurseries and "Bo				
		nich of the following sing Social Inclusion	g is being addre	sseu.		
a)		on of rural isolation				
b)						
c)		nity Capacity Building	for recidents and	vioitoro 🗸		
d)		ement of quality of life		visitors		
e)		impact on local comm				
f)	-	ement of health and we				
g)		impact on the local er				
			ject report for th	ne previous grant aw	vard? Yes ⊠ No□	
If No,	please (give a reason				
_	u concu summar	_	tion in their ass	essment of need? F	Please supply a very	
The ac	ctivity pro	ogramme offers a rar	nge of learning o	pportunities at no cha	rge to community	
memb	ers and	educational groups.				
	_	ation has received t ng a grant?	funding over the	e previous 2 years p	lease justify reason	
n/a						

a)	Has passed financial check	Yes	∇	No	
<u>a)</u> b)	Fully constituted	Yes		No	\dashv
c)	Has submitted a bank statement for all bank/savings	Yes	\overline{X}	No	
0)	accounts	100		140	Ш
d)	Has submitted audited/signed accounts (or signed financial		\boxtimes	No	
,	projections if a new group).			•	
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
		•			
	ditionally, for Events and Festivals, have you checked the C		<u>sati</u>		
<u>g)</u>	A viable business plan	Yes		No	<u></u>
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes		No	
k)	Evidence of appropriate insurance coverage	Yes		No	
1)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
^	O an anal Onitania				
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?		\boxtimes	No	
d)	Have sponsorship agreements been checked?		\boxtimes	No	
e)	How many people overall will benefit from this grant?	300			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes		No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	岗	No	百
c)	On-going training and support for volunteers	Yes	$\overline{\boxtimes}$	No	
d)	A code of conduct for staff and volunteers	Yes		No	
e)	A Code of Good Practice	Yes		No	
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	
h)	Grievance Procedure for staff and volunteers	Yes		No	
				NI.	$\neg \neg$
i)	A Disciplinary Procedure for staff and volunteers	Yes	\boxtimes	No	

Signed: Laura Macdonald Date: 23/03/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	me of Assessing Officer Laura Macdonald					
Name	of Orga	nisation	Oban Winter Festival			
Conta	Contact Person in Organisation Pamela Lockhart					
applic	Have you contacted/visited the organisation to assess this application? Contacted ⊠ Visited □					
				ve contacted to disc	cuss the application	
eg Art	ts & Cult	ture, Social Work, S	Sports etc.			
Name	:		Des	signation:		
Third	Sector			Events and Festiva	ls 🛚	
		ested from A & B C	ouncil?	£5,500		
		rded last year?		£3,000		
c) Tot	tal Proje	ct cost?		£21,450		
d) Ho	w much	coming from own	resources?	£6,000		
		coming from other	agencies?	£10,000		
f) Gra	ant Reco	ommendation		£2,000		
Reaso	on	Contribution towards	running costs of C	Oban Winter Festival		
for gra	ant:					
Please	e tick wh	nich of the following	g is being addre	essed:		
a)	Address	sing Social Inclusion				
b)	Alleviati	on of rural isolation				
c)	Commu	nity Capacity Building				
d)	Enhanc	ement of quality of life	for residents and	visitors		
e)	Positive	impact on local comm	nunities			
f)	Improve	ment of health and we	ellbeing			
g)	Positive	impact on the local er	vironment			
Have	you rece	eived an end of proj	ect report for th	ne previous grant aw	vard? Yes ⊠ No⊡	
If No,	please g	give a reason				
_	u concu summary	_	tion in their ass	essment of need? F	Please supply a very	
The Festival is a popular event in the community calendar and runs a range of free activities within its programme. A number of community organisations contribute over the two weeks.						
	_	ation has received f ig a grant?	funding over the	previous 2 years pl	ease justify reason	
Grant	Grant amount has been reduced					

a)	Has passed financial check	Yes	\square	No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes	X	No	
C)	accounts	103		140	
d)	Has submitted audited/signed accounts (or signed financial		\boxtimes	No	
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
Add	litionally, for Events and Festivals, have you checked the C	rgani	satio	n has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility			rks with	Lorn
	and liability for the event	even			
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
•	0				
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No 🗌	
e)	How many people overall will benefit from this grant?				
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes		No	Щ
i)	Have you confidence in their ability to deliver a service?	Yes		No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	X	No	
c)	On-going training and support for volunteers	Yes	X	No	
d)	A code of conduct for staff and volunteers	Yes		No	
e)	A Code of Good Practice	Yes		No	
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	
h)	Grievance Procedure for staff and volunteers	Yes	\boxtimes	No	
i)	A Disciplinary Procedure for staff and volunteers	Yes	\boxtimes	No	
Cor	nments:	·			

Signed: Laura Macdonald

Date: 12/07/2015 ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Assessing Officer	Laura Macdonald					
Name	of Organisation	The GRAB Trust					
Conta	Contact Person in Organisation Julie Fairbrass						
	you contacted/visited the d	organisation to a	assess this	Contacted 🖂			
	ation?			Visited			
	and Designation of Counc	•	ive contacted to disc	cuss the application			
eg Art	s & Culture, Social Work, S	Sports etc.					
Name	:	De	signation:				
Third	Sector		Events and Festiva	ls 🗌			
a) Gra	ant requested from A & B (Council?	£2,240				
b) Gra	ant awarded last year?		n/a				
c) Tot	tal Project cost?		£6,720				
d) Ho	w much coming from own	resources?	£4,480				
	w much coming from othe	r agencies?	n/a				
f) Gra	ant Recommendation		£1,000				
Reaso		support volunteers	and placements				
for gra	ant:						
Please	e tick which of the followin	g is being addre	essed:				
a)	Addressing Social Inclusion						
b)	Alleviation of rural isolation						
c)	Community Capacity Building						
d)	Enhancement of quality of life	for residents and	visitors				
e)	Positive impact on local comm	nunities					
f)	Improvement of health and we	ellbeing					
g)	Positive impact on the local e	nvironment					
Have y	you received an end of pro	ject report for tl	ne previous grant aw	vard? Yes ⊠ No⊡			
If No,	please give a reason						
		4 41 .					
Do you concur with the organisation in their assessment of need? Please supply a very brief summary							
	, 						
The pro	The project aims to support volunteer and work placements for vulnerable individuals, expanding the						
number of people they can helpimprove their skills and become more employable.							
If the	organication has received	funding over the	n provious 2 voers pl	oaco justifu roccon			
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
Tor re-awarding a grant?							

n/a					
2	Financial Check – Have you checked the Organisation i	<u>s</u> :			
a)	Has passed financial check	Yes	\boxtimes	No	
b)	Fully constituted	Yes	\boxtimes	No	
c)	Has submitted a bank statement for all bank/savings accounts	Yes		No	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes		No	
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
3	General Criteria				
a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	12 volunteers			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes		No	
b)	Clear recruitment policies	Yes		No	
c)	On-going training and support for volunteers	Yes	\boxtimes	No	
d)	A code of conduct for staff and volunteers	Yes	\boxtimes	No	
e)	A Code of Good Practice	Yes	\boxtimes	No	
f)	An Equal Opportunities Policy	Yes	\boxtimes	No	
g)	A Policy for Managing Confidential Information	Yes	\boxtimes	No	
h)	Grievance Procedure for staff and volunteers	Yes	\boxtimes	No	
i)	A Disciplinary Procedure for staff and volunteers	Yes	\boxtimes	No	
Cor	nments :				

Signed: Laura Macdonald Date: 12/07/2015